



Office of the City Clerk

Weekly Report – for Week Ending June 8, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

An information table was posted at the 3rd Annual Latina Conference (CD9), where 130 attendees received voter information and 7 registered to vote.

Interactive presentations and mock elections were held at the 3rd Street Elementary School (CD4), Audubon Middle School (CD10), and Virgil Middle School (CD13), with a total reach of over 1,700 students. Students had the opportunity to remind their respective households that June 5 was Election Day.

Staff also provided voter information at two National Senior Health & Fitness Day events in (CD 14 & CD15).



Youth Initiative - 3rd Street Elementary School



Youth Initiative - Audubon Middle School



Senior Outreach - Health & Wellness

Neighborhood Council (NC) Elections

On Thursday June 7, Election staff administered the Historic Cultural Neighborhood Council Subdivision Election which was held at two locations: Lot 613 in the Arts District and Castelar Street Elementary School in Chinatown.

Vote-By-Mail (VBM) applications continue to be processed for the Wilshire Center-Koreatown Subdivision Election scheduled for June 19. As of Wednesday, 25,662 VBM applications were received of which 18,582 were approved.

In House Elections

Staff mailed out 15,165 ballot packets on June 4 for the June 22 Special Election for the Board of Deferred Compensation Administration Active Participant LACERS Representative.

Business Improvement Districts

2019 renewal notices and ballot packages have been mailed for the Melrose and BLQ-Pico BIDs. The final hearings will be in Council on July 31.

Ballots were tabulated during a public viewing for the 2019 renewal of the Arts District Los Angeles BID. The Renewal Ordinance of Establishment was adopted in Council this week.

Fashion District and Hollywood Entertainment District 2019 BID renewals are also currently in progress.



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Neighborhood Council (NC) Funding Program

With the end of the fiscal year fast approaching, NCs are rushing to spend down their allocation. To date, NCs have spent \$3.4M or 81% of their \$4.2M allocation. The deadline to submit payment requests was June 1. NCs may continue to use their bank cards for purchases through June 20.

Records Management

The City Archivist, in conjunction with the Los Angeles City Historical Society and Los Angeles Public Library (LAPL), will host a presentation by City Councilmember Mike Bonin on "The Faces of Change in the 11th Council District" on June 10, at 2:00 p.m. in the Mark Taper Auditorium of LAPL.

<https://www.facebook.com/events/834476830085522/>

Systems

Staff made design changes to the Neighborhood Council Vote-By-Mail registration portal to assist Elections during the validation process. The existing administrative tools were lacking certain search and validation features. Updates have been programmed in to handle larger than expected application volume.

The City Clerk has an online contract system with approximately 63,000 contract records. Currently, the system only provides basic search capability. A new platform will be designed with extensive search functions. Staff met with the Information Technology Agency this week to discuss the logistics of sharing metadata from ITA's procurement system and the City Clerk's contract system.